

23rd November 2015

Dear Parents

As we head towards the end of another successful term, I would like to thank-you for the support you have shown to staff at St Thomas's Centre in ensuring we deliver the very best for your son/daughter.

The **school term ends on Thursday 17th December**. This will be an Academic Review Day. Your son/daughters' provision leader will contact you over the next week to arrange a suitable appointment and discuss arrangements for the day.

These meetings are extremely important as it gives staff an opportunity to discuss progress made during the term and share targets for the new term in January.

School **reopens to all students on Tuesday 5th January at 8:45 am.**

Finally, as we head into the winter months, the schools priority is pupils' safety. We monitor the weather forecast closely. During the winter when the bad weather can be expected, our first priority is to ensure that access to the site and to school is safe. The drive is cleared and gritted. If conditions deteriorate during the school day or bad weather is forecast when students would be going home, I may have to close the school early. Exceptionally I may have to decide in advance to close the school. I would always try to do this on the advice available, the evening before, so that students and parents know what is happening.

I am sure that you will appreciate that we cannot contact all parents individually. Notices of any closure will be posted on Blackburn with Darwen Facebook site (BwD Winter). A recorded message will also be placed on provision phones (in case you wish to confirm what your son / daughter has told you):

Mrs Janet Donnelly Key Stage 1,2 & 3: 07592537705

Mrs Sue Armson Key Stage 4 North: 07936581966

Mrs Frances Dore Key Stage 4 South: 07936581670

We also inform local radio stations, Radio Lancashire and 107 the Bee.

A message will also be on the school website www.stthomasscentre.com

When bad weather is forecast, please could parents/carers ensure that young people come to school suitably prepared i.e. with robust outdoor clothing, knowledge of how to get home safely and a safe place to go in emergencies (a relative or friend). I hope we will have a pleasant mild winter.

Finally I would like to wish you all a very Happy Christmas and a peaceful New Year. I look forward to your continued support in 2016.

Yours sincerely

Mrs Joanne Siddle
Headteacher